

WOODINVILLE WATER DISTRICT
1444th Regular Meeting
May 3, 2022

ATTENDANCE

Commissioners: Chuck Clarke, Aleksandra Kachakov, Pamela J. Maloney, Tim Schriever, and Karen Steeb
Staff: Patrick Sorensen, Ken McDowell, Darcie McAlister, Jack Broyles, Sandra Tachibana and Jane Nicholls
General Counsel: Christopher Pirnke

CALL TO ORDER

Commissioner Clarke called the meeting to order at 5:00 p.m.

ROLL CALL

Commissioners Clarke, Kachakov, Maloney, Schriever, and Steeb along with Attorney Christopher Pirnke were all present via Microsoft Teams. Dial-in information was posted with the agenda on the District's website.

ITEMS FROM THE PUBLIC: None.

ADDITIONS OR DELETIONS TO THE AGENDA: None.

MEETING AGENDA APPROVAL

It was moved by Commissioner and seconded by Commissioner to approve the May 3, 2022, Meeting Agenda. Vote 5-0-0. Motion carried. So ordered.

MINUTES APPROVAL

7 (a) April 19, 2022, Regular Meeting Minutes

It was moved by Commissioner Schriever and seconded by Commissioner Maloney to approve the April 19, 2022, Regular Meeting Minutes. Vote 5-0-0. Motion carried. So ordered.

CONSENT AGENDA

8 (a) Sign Monthly Vouchers

- Water Maintenance Fund (09-104-0010), Vouchers #100329 through #100381 and Payroll Advice #10153 through #10188 in the amount of \$341,797.29
- Sewer Maintenance Fund (09-104-0510), Vouchers #27301 through #27305 in the amount of \$354,323.43
- Water Construction Fund (09-104-3010), Vouchers #35573 through #35577 in the amount of \$95,250.67

- Sewer Construction Fund (09-104-3510), Vouchers #41015 through #41018 in the amount of \$9,225.31

5/9/2022 A/P and 4/26/2022 Payroll A/P

It was moved by Commissioner Maloney and seconded by Commissioner Steeb to approve the Consent Agenda. Vote 5-0-0. Motion carried. So ordered.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

NEW BUSINESS: None.

REPORTS

- a. General Manager's Report - Mr. Sorensen reviewed his report with the Board. All Board members are in full support of District participation in the Celebrate Woodinville Event August 13, 2022. Staff is preparing for the return to in-person Board meeting attendance for the June 7, 2022 meeting which will most likely be a hybrid meeting. The rising covid numbers are an on-going concern that could delay the start of in-person attendance. Commissioner Clarke will monitor the covid data.
- b. Engineering Report - Mr. McDowell reported that the D-24 project has started along with a number of other DE's. This will be an especially busy season for engineering staff.
- c. Finance Report - No report.
- d. Operations & Maintenance Report - No report.
- e. Quarterly Reports - The Board expressed appreciation for staff effort to prepare this report. Ms. Tachibana reviewed additional details regarding the new CivicClerk Agenda Preparation software.
- f. Metropolitan Water Pollution Abatement Advisory Committee (MWPAAC) – Mr. Broyles reported on the April 27, 2022, meeting.
- g. Seattle System Operating Board - No report. The next meeting will feature a tour of the Cedar River water shed on May 5, 2022. Commissioner Maloney and Mr. Sorensen both have conflicts and are unable to attend. Commissioner Clarke mentioned that this tour is a valuable learning experience and encouraged other Board members to attend if possible.
- h. Sno-King Water District Coalition - The next meeting will be held May 9, 2022, at 10:30 am via ZOOM.

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- i. Snohomish River Regional Water Authority (SRRWA) - Commissioner Steeb reported on the recent developments.
- j. Washington Association of Sewer and Water Districts (WASWD) - Commissioner Clarke mentioned the next Section IV meeting will be May 16, 2022. Earthquakes and risk analysis, as well as the proposed agenda for next quarter will be discussed.
- k. WASWD Government Relations Committee - The next meeting on May 12, 2022, will be open to all members. Mr. Sorensen will attend virtually.
- l. Attorney's Report - Mr. Pimke will review the available legal options under the OPMA for in-person meetings at the May 17, 2022, meeting.

COMMISSIONER'S COMMENTS

Commissioner Clarke requested that Board members please be prepared to discuss the upcoming June 1st OPMA meeting changes at the May 17, 2022, meeting.

COMMISSIONER CALENDARS

All Commissioners expect to be available for the May 17, 2022, and June 7, 2022, meetings.

ITEMS FROM THE PUBLIC: None.

EXECUTIVE SESSION

The Board of Commissioners convened an Executive Session pursuant to RCW 42.30.110(1)(l)(g) at 5:50 p.m. to discuss personnel issues. Commissioners Clarke, Kachakov, Maloney, Schriever, Steeb, and Counsel attended the Executive Session. Commissioner Clarke announced that the Executive Session will end at 6:20 p.m.


The Executive Session was concluded at 6:20 p.m. and the open public meeting was reconvened with no action taken.

ADJOURNMENT

Commissioner Clarke adjourned the meeting at 6:21 p.m.



Chuck Clarke - President



Pamela J. Maloney - Vice President

ATTEST:



Karen Steeb - Secretary



Karen Steeb - Secretary



Aleksandra Kachakov- Commissioner



Tim Schriever – Commissioner

Minutes: Jane Nicholls