

WOODINVILLE WATER DISTRICT
Regular Meeting
January 20, 2026

ATTENDANCE:

Commissioners: Julie Belt, Chuck Clarke, Aleksandra Kachakov, Pam Maloney, and Preeti Shridhar

Staff: Kathy Curry, Sandra Tachibana, Christian Hoffman, Crystil Wooldridge, Todd Young, George Matotoe, Marci Chew (virtual), and Matthew Sienkiewich

General Counsel: Christopher Pirnke

CALL TO ORDER:

Commissioner Shridhar called the meeting to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Commissioners Belt, Clarke, Kachakov, Maloney, and Shridhar were present.

BOARD OFFICERS

Board President Commissioner Shridhar asked that the Board temporarily appoint Commissioner Kachakov as Interim President and appoint Commissioner Maloney as interim Vice-President while she is managing personal issues and will be attending meetings virtually over the next few months.

It was moved by Commissioner Maloney and seconded by Commissioner Clarke to appoint Commissioner Kachakov as Interim President, and Commissioner Maloney as Interim Vice-President, until such time that Commissioner Shridhar is able to continue her duties as President. Vote 5-0-0. Motion carried. So ordered.

ITEMS FROM THE PUBLIC: None.

ADDITIONS OR DELETIONS TO THE AGENDA: None.

MEETING AGENDA APPROVAL:

It was moved by Commissioner Shridhar and seconded by Commissioner Clarke to approve the January 20, 2026, Regular Meeting Agenda. Vote 5-0-0. Motion carried. So ordered.

MINUTES APPROVAL:

8 (a) December 16, 2025, Regular Meeting Minutes

It was moved by Commissioner Maloney and seconded by Commissioner Belt to approve the December 16, 2025, Regular Meeting Minutes. Vote 4-0-1, with Commissioner Shridhar abstaining. Motion carried. So ordered.

CONSENT AGENDA:

9 (a) Consent Agenda Approval - Monthly Vouchers Sign Monthly Vouchers

• Water Maintenance Fund (09-104-0010)	\$	974,775.31
• Sewer Maintenance Fund (09-104-0510)	\$	405,231.43
• Water Construction Fund (09-104-3010)	\$	128,288.06
• <u>Sewer Construction Fund (09-104-3510)</u>	\$	<u>29,547.73</u>
Grand Total	\$	1,537,842.53

- 1. Payroll Voucher #2229 through #2273
- 2. Payroll Voucher #2274 through #2315
- 1. Payroll Vendor #1317 through #1322
- 2. Payroll Vendor #1323 through #1330

AP Voucher-Fund 701 #70102003 through #70102052
#70102053 through #70102096

Board Meeting Date: 1/20/2026 AP Warrant Date: 1/26/2026 Payroll Warrant Date: 1/13/2026

It was moved by Commissioner Clarke and seconded by Commissioner Belt to approve the Consent Agenda. Vote 5-0-0. Motion carried. So ordered.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

OLD BUSINESS: None.

NEW BUSINESS:

12 (a) NE 175th Street Sewer Replacement Project – Atwell PSA, Amendment No. 1

The initial Professional Services Agreement with Atwell for the design of the NE 175th Sewer Replacement Project was approved at the May 7, 2024, Board meeting with the understanding that an amendment would be brought back to the Board to add Construction Management. Staff are bringing Amendment No. 1 to the Board to add Construction Management and to cover additional tasks encountered during the design that were outside of the original design scope. The Engineering Estimate for this project is approximately

\$4,200,000. The design costs and construction management/inspection costs each individually represent approximately 14.5% of the estimated construction cost, respectively and are within the expected range for typical projects of this nature, even with the additional design work and fulltime inspection.

It was moved by Commissioner Shridhar and seconded by Commissioner Maloney to approve Amendment No. 1 with Atwell in an amount not to exceed \$841,160 for a new contract total of \$1,206,980. Vote 5-0-0. Motion carried. So ordered.

REPORTS:

13 (a) Engineering Report

Mr. Hoffman, Director of Engineering/District Engineer, shared that the flow monitoring proposal given to the board last meeting will be delayed until the next wet season. Mr. Hoffman assured the Board that the current flow rate is acceptable such that a delay is acceptable. He also shared the District's different options to repair the asbestos concrete (AC) main that extends under Highway 522 potentially using different lining techniques to improve the pipe's performance and longevity.

13 (b) Finance Report

Ms. Wooldridge, Director of Finance, shared with the Board that through November 2025, financial performance remains strong, with water purchases and revenues tracking closely to budget and exceeding prior year levels. Higher purchase volumes and costs compared to 2024 reflect continued customer growth and are offset by corresponding increases in revenue. Customer consumption and revenues are above budget and prior year on a year-to-date basis. While November consumption was slightly below budget, revenues exceeded budget due to usage patterns and the District's rate structure. Staff will bring back the Excess Capacity Charge at an upcoming meeting for the board to look at.

Ms. Wooldridge also discussed with the Board options for use of a Seattle Public Utilities one-time refund that is expected within the next month. The Board asked questions to understand context and suggested additional options to consider. Staff will bring back to the board all the options later in the year for discussion in conjunction with the 2-year budget and rate process.

Ms. Wooldridge shared that the Washington State Auditors Office 2024 Accountability Audit of the District was underway and invited the Commissioners to attend the Entrance Conference scheduled for January 22, 2026, at 10:30 a.m.

13 (c) General Manager's report

Ms. Curry, General Manager, shared that the District is conducting annual surveys of all District staff to monitor staff morale and to understand organizational needs. The 2025 survey was just completed,

and the District is planning for Scott Ummel with Nash Consulting to join an upcoming Board meeting to share his insights on the outcomes of the study in an Executive Session, along with the District Management Team.

Ms. Curry also went over potential topics for the Board retreat that staff are planning. Commissioner Maloney mentioned potentially considering a two-day retreat in the future to allow more time to discuss the many topics proposed to the board. Commissioner Shridhar agreed with Maloney. Ms. Curry relayed that current high staff workloads prevent a two-day retreat this year, but that she will look at whether this can be accommodated next year. In the meantime, Ms. Curry committed to finding ways to add study sessions where added topics can be covered outside of the retreat. Ms. Curry said that she would talk with the Management Team and then will share with the Board how she suggests this could be accomplished.

Ms. Curry let the Board know that staff quarterly reports would be included in the February 3 meeting packet and asked that the Board review these in advance of the February 3 meeting and to come to the meeting prepared to ask any questions that they may have.

Ms. Curry also recognized Commissioner Pam Maloney for her 10 years of services as a Commissioner for the District.

13 (d) Committee Reports & Attorney Report

- Metropolitan Water Pollution Abatement Advisory Committee (MWPAAC) – Next meeting is scheduled for January 28th.
- Seattle Water Operating Board – First meeting of the year will February 5th
- Washington Association of Sewer and Water District (WASWD) – Next meeting is on January 26th.
- WASWD Government Relations Committee – Next meeting is on Thursday with the Rapid Response subcommittee. Currently supporting SB 5690 concerning Utility Relocation and opposing 2442 Local Government Fund Use.
- Washington Water Utilities Council (WWUC) – Next meeting is January 23.
- Mr. Pirnke had no Report.

COMMISSIONER'S COMMENTS:

Commissioner Shridhar – Will be attending virtually for the next few Board meetings.

COMMISSIONER CALENDARS:

All Commissioners expect to be available for the February 3, 2026, and February 17, 2026, regular meetings.

ITEMS FROM THE PUBLIC: None.

The Board took a 5-minute break at 6:02 p.m.

EXECUTIVE SESSION:

17 (a) 10-minute executive session to discuss potential litigation pursuant to RCW 42.30.110(1)(i)

The Board convened an Executive Session starting at 6:07 p.m. to 6:17 p.m. to discuss potential litigation per RCW 42.30.110(1)(i). The executive session was attended by the Kathy Curry, Sandra Tachibana, Christian Hoffman, Board of Commissioners, and General Counsel, Christopher Pirnke.

It was publicly announced; the Executive Session was extended from 6:17 p.m. to 6:22 p.m.
It was publicly announced; the Executive Session was extended from 6:22 p.m. to 6:27 p.m.

The Executive Session concluded at 6:27 p.m. with no action taken, and the open public meeting was reconvened.

17 (b) 10-minute executive session to discuss performance of a public employee per RCW 42.30.110(1)(g)

The Board convened an Executive Session starting at 6:29 p.m. to 6:39pm. to discuss performance of a public employee per RCW 42.30.110(1)(g). The executive session was attended by the Board and District Counsel, Christopher Pirnke.

It was publicly announced; the Executive Session was extended from 6:39 p.m. to 6:44 p.m.
It was publicly announced; the Executive Session was extended from 6:44 p.m. to 6:49 p.m.
It was publicly announced; the Executive Session was extended from 6:49 p.m. to 6:54 p.m.

The Executive Session concluded at 6:55 p.m. with no action taken, and the open public meeting was reconvened.

ADJOURNMENT:

Commissioner Kachakov adjourned the meeting at 6:55 p.m.

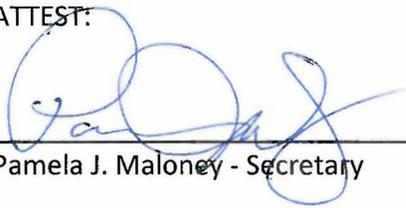


Aleksandra Kachakov – Interim President



Pamela J. Maloney – Interim Vice President

ATTEST:



Pamela J. Maloney - Secretary

Preeti Shridhar - Commissioner



Julie Belt - Commissioner



Chuck Clarke - Commissioner

Minutes: Matthew Sienkiewich